



**Agenda for the Meeting of**  
**WEST MEON PARISH COUNCIL**  
**4<sup>th</sup> March 2025**  
**Commencing 18:00**



To All Members of the Council: Cllrs V Burke, H Davies, S Fowler, R Gedye, S.Hickmore, T.Main, G.Silk,  
J Humphreys

**You are hereby summoned to attend the Annual Meeting, of West Meon Parish Council which will be held on Tuesday 4<sup>th</sup> March 2025, in the West Meon Village Hall, Headon View, West Meon, Petersfield, GU32 1LQ, commencing at 6.00 pm, for the purpose of transacting the following business.**

*Bernice Gibson-Ost*

Bernice Gibson-Ost,  
Clerk to West Meon PC  
25<sup>th</sup> February 2025

**MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND**  
**PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION OF THE COUNCIL FOR**  
**A MAXIMUM OF TEN MINUTES**

2979. Apologies for absence.

2980. Chair's remarks.

2981. Declarations of Disclosable Pecuniary Interests in items on the agenda.

**PUBLIC SESSION**

2982. To suspend Standing Orders for no more than ten minutes, to allow for public questions.

2983. To resume Standing Orders.

**REPORTS FROM OUTSIDE BODIES**

2984. To receive a District Council report (if available) and questions to District Councillors arising from report.

2985. To receive a County Council report (if available) and questions to County Councillor arising from report.

**MINUTES**

2986. Approval of the minutes of the previous meeting of the Council held on 4<sup>th</sup> February 2025.

**CO-OPTION**

2987. To co-opt a member to fill the vacancy.

**CLERK'S REPORT**

2988. Parish Clerk's report on ongoing activities.

**ANNUAL PARISH MEETING**

2989. To set the date for the Annual Parish Meeting.

2990. To advise the arrangements for the APM.

2991. To set the budget for refreshments.

## FLOOD RISK / WEIR

2992. To receive a report from the Flood Action Group.

## FINANCE

2993. To note the bank account reconciliation as of 28<sup>th</sup> February 2025.

2994. To note the receipts and payments to 28<sup>th</sup> February 2025.

2995. To note the year end forecast.

2996. Payment of Accounts planned for March 2025:

| Payee          | Description            | Amount (£) |        |         | Payment method |
|----------------|------------------------|------------|--------|---------|----------------|
|                |                        | Net        | VAT    | Gross   |                |
| Hugo Fox       | Web hosting            | 9.99       | 2.00   | 11.99   | DD             |
| Todeka Ltd     | Locum Clerk (Jan work) | 1481.30    | 296.26 | 1777.56 | Est            |
| Clerk salary   | Clerk salary           | 475.00     | 0.00   | 475.00  | FP             |
| JK Engineering | Woodland signs Deposit | 1000.00    | 200.00 | 1200.00 | FP             |
| JK Engineering | Woodland signs Balance | 2000.00    | 400.00 | 2400.00 | FP             |
|                |                        |            |        |         |                |
|                |                        |            |        |         |                |

2997. JK Engineering: This payment was approved in Minute 2816 (September 2025). Members are requested to confirm the deposit payment should be made.

## GRANTS

2998. To consider any grant applications received.

## PLANNING and DEVELOPMENT CONTROL

2999. To consider Planning Applications referred by South Downs National Park.

3000. To note decisions made by South Downs National Park.

3001. To note appeals made to South Downs National Park: NONE

## WEST MEON VISION

3002. To consider a village survey – see attached draft.

3003. To consider a councillor workshop on The West Meon Vision.

## SOUTH DOWNS NATIONAL PARK – LOCAL PLAN

3004. To approve the Planning Working Group's recommendation regarding the South Downs National Park – Local Plan consultation.

## MAINTENANCE and REPAIRS

3005. To approve obtaining quotes to repair the damaged gate.

3006. Replacement padlock play area: invoice and receipt to be provided.

3007. To consider the handover of liaison responsibilities with the Lengthsman.

## FUTURE MEETINGS

3008. Date and place of next meeting (Tues 1<sup>st</sup> April 2025 at West Meon VH; 6.00pm).

## Supporting papers

- Minutes of meeting of 4<sup>th</sup> February 2025

- Clerk's report
- Payments, Bank Reconciliations and Year-end forecast
- Planning report
- Draft Vision Questionnaire
- District council report
- County council report

## PLANNING REPORT

### New Applications:

- SDNP/25/00636/FUL Meon Hut Service Station Alton Road..[Proposed Demolition of Existing Dwelling and Creation of EV Charging Hub, Plus Extensions and Alterations to Petrol Filing Station Store](#)
- SDNP/25/00596/NMA: The Old Bank, High Street, West Meon. [Proposed Non Material Amendment to original planning consent SDNP/19/05173/FUL Alteration to external elevation materials.](#)

### Decisions made:

- SDNP/25/00274/CCC: Brooklyn Lynch Lane, West Meon. Proposed: [We are currently dealing with the sale of the property above and I would be grateful for your confirmation that conditions 1, 3, 4, 13 and 14 have been discharged for planning consent SDNP/19/06058/FUL](#)
- SDNP/24/05205/HOUS: Bolt House Love Lane West Meon [Proposed: New front porch steps and access ramp, single storey rear extension and internal modifications and new roof lights.](#)
- SDNP/24/04505/HOUS: Culverkeys Church Lane West Meon: [Proposed lay-by with flint and brick wall off Church Lane](#)
- SDNP/24/03491/DCOND: Medlar Cottage 11 Woodland Cottages Woodlands: Proposed [Discharge of condition 6 of original planning consent SDNP/23/01850/HOUS](#)
- SDNP/24/02503/LIS: Shafts House East End West Meon: [\(AMENDED\) Repair the main chimney stack.](#)
- SDNP/24/01814/DCOND: Davena Lynch Lane West Meon: [discharge of conditions 3, 4, 5, 6, 8 and 9 of planning application SDNP/22/05223/HOUS](#)
- SDNP/23/05378/LIS: Graziers Alton Road West Meon: [Single storey extensions to Grade II listed building; internal alterations; alterations to drainage and external landscaping, internal and external alterations to garage and installation of solar panels on garage roof](#)
- SDNP/23/05377/HOUS: Graziers Alton Road West Meon: [Single storey extensions to Grade II listed building; internal alterations; alterations to drainage and external landscaping, internal and external alterations to garage and installation of solar panels on garage roof](#)