



**Agenda for the Meeting of
WEST MEON PARISH COUNCIL
4th February 2025
Commencing 18:00**

To All Members of the Council: Cllrs V Burke, H Davies, S Fowler, R Gedye, S.Hickmore, T.Main, G.Silk

You are hereby summoned to attend the Annual Meeting, of West Meon Parish Council which will be held on Tuesday 4th February 2025, in the West Meon Village Hall, Headon View, West Meon, Petersfield, GU32 1LQ, commencing at 6.00 pm, for the purpose of transacting the following business.

Tom Brindley

Tom Brindley CILCA,
Locum Clerk to West Meon PC
28th January 2025

**MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION OF THE COUNCIL FOR
A MAXIMUM OF TEN MINUTES**

2927. Apologies for absence.

2928. Chair's remarks.

2929. Declarations of Disclosable Pecuniary Interests in items on the agenda.

PUBLIC SESSION

2930. To suspend Standing Orders for no more than ten minutes, to allow for public questions.

2931. To resume Standing Orders.

REPORTS FROM OUTSIDE BODIES

2932. To receive a District Council report (if available) and questions to District Councillors arising from report.

2933. To receive a County Council report (if available) and questions to County Councillor arising from report.

MINUTES

2934. Approval of the minutes of the previous meeting of the Council held on 7th January 2025.

APPOINTMENT OF CLERK

2935. To confirm the appointment of a new Parish Clerk and Responsible Financial Officer.

CO-OPTION

2936. To co-opt members to fill two vacancies.

CLERK'S REPORT

2937. Parish Clerk's report on ongoing activities.

FLOOD RISK / WEIR

2938. To receive a report from the Flood Action Group

FINANCE

2939. To note the bank account reconciliation as of 31st January 2025

2940. To note the receipts and payments to 31st January 2025.

2941. To note the year end forecast.

2942. Payment of Accounts planned for February 2025:

Payee	Description	Amount (£)			Payment method
		Net	VAT	Gross	
Hugo Fox	Web hosting	9.99	2.00	11.99	DD
Todeka Ltd	Locum Clerk (Jan work)	1481.30	296.26	1777.56	Est
Clerk salary	Clerk salary	475.00	0.00	475.00	FP
JK Engineering	Woodland signs Deposit	1000.00	200.00	1200.00	FP
JK Engineering	Woodland signs Balance	2000.00	400.00	2400.00	FP

2943. To add the new Clerk and RFO to the bank mandate

2944. To change the bank mandate to two signatories (one to add payments, plus one authorisation).

PLANNING and DEVELOPMENT CONTROL

2945. To consider Planning Applications referred by South Downs National Park

2946. To note decisions made by South Downs National Park

2947. To note appeals made to South Downs National Park

NEIGHBOURHOOD PLAN

2948. To consider a West Meon Neighbourhood Plan

WEST MEON VISION

2949. To consider a Vision for West Meon

SOUTH DOWNS NATIONAL PARK – LOCAL PLAN

2950. To form a Working Party to prepare a response to the South Downs National Park – Local Plan

WOODLAND SIGNS

2951. To confirm arrangements for purchase and installation of Woodland Signs.

FUTURE MEETINGS

2952. Date and place of next meeting (Tues 4th March 2025 at West Meon VH; 6.00pm).

Supporting papers

- Minutes of meeting of 7th January 2025
- Clerk's report
- Payments, Bank Reconciliations and Year-end forecast
- Planning report
- District council report
- County council report