



West Meon Parish
Council Meeting
Minutes
4th February 2025;
6.00pm
West Meon Village Hall



Present: Cllr H Davies (chair), Cllr R Gedye; Cllr V Burke; Cllr Tim Main, Cllr S Hickmore, Cllr S Fowler
In Attendance: Six members of the public and the Locum clerk, Tom Brindey

Item No.	Item	Decision
2927	Apologies for absence	1. Apologies were accepted from Cllr G Silk,
2928	Chair's remarks	1. Two newly elected councillors, Fowler and Hickmore, were welcomed to the council 2. The clerk was asked to add a QR code to the minutes. 3. The chair had been in contact with the sports council chair, regarding a pétanque court to be sited either at the church or on the recreation ground. 4. The chair suggested councillors hold regular surgeries.
2929	Disclosable pecuniary interests	1. None
2930	Public questions	1. Members RESOLVED to suspend Standing orders to allow for public participation. 2. A member of the public advised that the Hampshire Forest Partnership had a supply of disease resistant Elms. 3. A member of the public spoke about a proposal to have the heritage kiosk reinstated at Woodlands, to be used as a noticeboard and exchange. 4. A member. of the public spoke about a proposal to change an existing soak-way located at Woodlands to a pond. The soak-away is on private land. A concern that any such conversion would impact the flood control measures facilitated by the soak-away.
2931	Resume SO	1. Members RESOLVED to resume Standing orders
2932	Report from outside bodies: District Council	District Council. 1. Borough Cllr Neil Bolton and Jerry Petty had submitted a written report. The report was noted.
2933	Report from outside bodies: County Council	County Council. 1. Cllr Malcolm Wallace has submitted a written report. The report was noted.
2934	Mins of previous meetings (0X/01/25)	1. Members RESOLVED to accept the minutes as a true record and the chair was authorised to sign.
2935	Appointment of Clerk	1. This item was deferred to the end of the meeting.
2936	Co-option	2. Mrs Jacqueline Humphreys had applied to join the council. 3. Cllr Jacqueline Humphreys was co-opted and signed the Declaration of Acceptance of Office.
2937	Clerk's Report	1. The clerk tabled his report on ongoing activities. (Annexed)

		2. The report was noted.																																				
2938	Flood Action group	1. Members noted that Hydrock had obtained four quotes to perform a Topographical survey. 2. Members RESOLVED to instruct Interlock Surveys Limited to perform the survey.																																				
2939	Bank balances	1. The balances on the current and deposit accounts as of 31 st January 2025 were noted. <ul style="list-style-type: none"> • Current account 64,801.75 • Deposit Account 52,272.30 																																				
2940	Receipts and Payments	1. Receipts and Payments for January 2025. See list annexed.																																				
2941	Year-end forecast	1. Members noted the year end forecast update was awaiting a decision on the purchase of Woodland signs.																																				
2942	Payments	1. Members noted the payments made to date and those planned for February 2025.																																				
	<table border="1"> <thead> <tr> <th>Payee</th> <th>Service</th> <th>Net</th> <th>VAT</th> <th>Gross</th> <th>Method</th> </tr> </thead> <tbody> <tr> <td>Hugo Fox</td> <td>website</td> <td>9.99</td> <td>2.00</td> <td>11.99</td> <td>DD</td> </tr> <tr> <td>Todeka Ltd</td> <td>Locum clerk services</td> <td>922.80</td> <td>184.56</td> <td>1191.36</td> <td>FP</td> </tr> <tr> <td>HALC</td> <td>Training</td> <td>48.00</td> <td>0.00</td> <td>48.00</td> <td>FP</td> </tr> <tr> <td>Starboard Clerk</td> <td>Scribe accounting Salary</td> <td>719.00</td> <td>143.00</td> <td>862.00</td> <td>FP</td> </tr> <tr> <td>Interlock Survey</td> <td>Topographical survey</td> <td>2,750.00</td> <td>550.00</td> <td>3,300.00</td> <td>FP</td> </tr> </tbody> </table>	Payee	Service	Net	VAT	Gross	Method	Hugo Fox	website	9.99	2.00	11.99	DD	Todeka Ltd	Locum clerk services	922.80	184.56	1191.36	FP	HALC	Training	48.00	0.00	48.00	FP	Starboard Clerk	Scribe accounting Salary	719.00	143.00	862.00	FP	Interlock Survey	Topographical survey	2,750.00	550.00	3,300.00	FP	
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2943	To add the new clerk to the bank mandate	1. Members RESOLVED to add the new clerk to the bank mandate.																																				
2944	To change the bank mandate to two signatories.	1. Members RESOLVED to change the bank mandate to require two signatories to approve (one to load and one to release payments).																																				
2945	Planning applications received post agenda	1. None																																				
2946	Planning decisions	1. None																																				
2947	Appeals	1. None																																				
2948	Neighbourhood Plan	1. The chair advised that a Neighbourhood Plan should wait while the South Downs National park local plan was undergoing revision. 2. Members agreed to start some preliminary work such as identifying suitable consultants.																																				
2949	West Meon Vision	1. Members agreed to a workshop to consider the council's vision for West Meon. 2. Cllr Main agreed to canvass members to find a suitable date and time.																																				
2950	South Downs National Park – Local Plan	1. Members set up a working group of Cllrs Burke, Hickmore, Main and Fowler to draft a response for approval at the March meeting.																																				
2951	Woodland Signs	1. Members agreed to defer a decision on the procurement of the signs to the March meeting pending more information on the type and location, and confirmation that all necessary permissions are granted.																																				
2952	Tree at The Cross	1. Members noted that the Holm Oak tree on land at the Cross was damaging the flint wall and risked damage to the adjacent monument.																																				

		<ol style="list-style-type: none"> 2. It was reported that the tree had a TPO. 3. Cllr Main has sought advice from a local tree surgeon and a local building surveyor. 4. Cllr Main agreed to contact Winchester City Council Tree Officer for advice on resolving the conflict.
2953	Date/time of next meeting	1. Tuesday 4 th March 2025 at West Meon VH; 6.00pm.
2954	To exclude press and public	1. Members RESOLVED to exclude the press and public due to the confidential nature of the business to be discussed.
2935 deferred	Appointment of new clerk	<ol style="list-style-type: none"> 1. Members RESOLVED to appoint Mrs Bernice Gibson-Ost as Parish Clerk and responsible Financial Officer. 2. Mrs Gibson-Ost signed the contract of employment with a start date of Monday 11th February.

Signed:

Name:

(Chair of meeting approving minutes)

Dated: