

MINUTES OF WEST MEON VILLAGE HALL AGM
held on Thursday, 18th April 2024 at 8.00pm
in the Sports Pavilion (part of the Annual Parish meeting which commenced
at 7.30pm)

1) Welcome & Apologies for Absence

The meeting was chaired by Mary Dawson (VH acting chair and vice chair) who welcomed everyone to the Village Hall AGM.

Apologies have been received from Hazel Town and Emily Allen

2) Minutes of AGM held on 27th April 2023

As the Minutes had been circulated to the Committee and put on the website, they were not read at the meeting. Mary Dawson signed the minutes as a true and correct record following approval by the meeting attendees.

3) Trustees Annual Report, Accounts & Resolutions

3.1) Annual Report

Mary Dawson read the annual report. A copy is held with these minutes together with a copy of the signed accounts which are also on the website. The main points are summarised as follows:

- After last year's AGM we welcomed two new Trustees, Jonny Wayland-Pratt and Nigel Haigh. Nigel took on the role of Treasurer.
- Due to illness, Chris Town stepped back from actively being the chair and Mary took over the role of acting chair. Chris resigned in February 2024.
- The hall is 60 years old this year, and while it has been well looked after, to secure it for the future we have embarked on a WMVH Diamond Jubilee Carbon Net Zero Project.
- Phase 1 has been to replace the worn out roof and the work is currently in progress. It is due to be completed around 25th April.
- Phase 2 is to install solar panels and replace the heating with something more energy efficient.
- There were two other significant maintenance projects this year, firstly, the insulation of the area above the West Meon Theatre (WMT) props store and installation of a new ceiling. The cost of this was shared between the Hall and WMT. In addition, the Parish Council kindly gave us a grant. Secondly, the floor in the main hall was re-sealed.
- Other projects, to update the hall for 21st century use, included the installation of Wi-Fi in the hall, and a move to an on line booking system. We have once again joined Action Hampshire to help raise our profile.

- The introduction of the Community Cinema, led by Rosie Morrish and her team, has proved extremely popular and generated additional income. Grants towards the screen and projector were received from Winchester City Council and the Parish Council, together with a generous donation from the WI.
- The hall has been well supported by many regular users, among them WMT, West Meon Dance, Pilates, Boxercise and Yoga. There have also been welcome one-off bookings. Rental income has increased by approximately 12%. We also received a welcome donation of £1350 from the WM Fireworks Team. Fees did not increase for 2024.
- Income for the year to 31st December 2023 totalled £27,106.20 with expenditure £28,320.79, giving a small deficit of £1214.59.
- Our transfer to a Charitable Incorporated Organisation (CIO) is progressing well. Our move to a CIO means we can increase the number of Trustees, and we are delighted to welcome Jerry Berry and Jerry Pride who have agreed to become Village Hall Trustees.

The report concluded by thanking the Trustees for their continued support. Tribute was paid to Chris Town for all his work over the years.

3.2) Resolution 1 Approval of Report & Accounts

That the annual report and accounts be approved proposed by Chris Waller and seconded by Jonny Wayland-Pratt.

3.3) Resolution 2 - Amending the Governing Document

Nigel Haigh explained the rationale for converting to a CIO, primarily it offers Trustee members better protection in terms of liability. It will also update current terms, so they are more relevant to the 21st century. The reporting requirements to the Charity Commission remain unchanged. We have employed the services of a solicitor, David Kirby, who has produced an initial revised Governing document. Nigel is liaising with him to agree and finalise terms on behalf of the Trustees.

Resolution 2 is set out in full in the agenda, attached to these minutes. That this Resolution be accepted proposed by Hugh Morris and seconded by Caroline Butcher.

3.4) Resolution 3 – Closure of the Unincorporated Charity

This Resolution is set out in full in the agenda attached to these minutes. That Resolution 3 be accepted proposed by Denise Dees and seconded by Rosemary Morrish.

3.5) Brief Update on West Meon Village Hall website

Caroline Butcher outlined the importance of raising the profile of the Village Hall, hence our move to an online booking system and our new website. Further details can be found at westmeonvillagehall.org.uk which includes details of how to book the hall using our new online booking system.

Thanks went to Caroline for providing the update.

4) Appointment of Independent Examiner for the Accounts

The accounts for 2023 were independently examined by Jane Willcox who is happy to continue in this role.

5) Resignation of current elected and co-opted Trustees

Trustees resign after a three year term and the only resignation this year is Sally Williams.

6) Election of Trustees

As outlined in the annual report, Jerry Berry and Jerry Pride are willing to join the committee. Sally Williams is prepared to stand again. That all three be formally elected proposed by Denise Dees and seconded by Buffy Morris.

As per the annual report, Mary Dawson is stepping down as acting chair and vice chair but will remain on the committee. Election to officer roles takes place at the first meeting following the AGM.

7) Any Other Business

There being no other business, the Village Hall AGM closed at 8.15pm.

Signed:

Date: