Agenda for the Meeting of WEST MEON PARISH COUNCIL

3rd December 2024

Commencing 18:00

To All Members of the Council: Cllrs Burke, Davies, Gedye, Silk,

You are hereby summoned to attend the Annual Meeting of West Meon Parish Council which will be held on Tuesday 3rd December 2024, in the West Meon Village Hall, Headon View, West Meon, Petersfield, GU32 1LQ, commencing at 6.00 pm, for the purpose of transacting the following business.

Hannah Davies

Cllr Hannah Davies, Chair, West Meon PC

26th November 2024

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES

2865. Apologies for absence.

2866. Chairs remarks.

2867. To appoint Tom Brindley, Todeka Limited, as locum clerk, RFO and proper officer.

2868. Declarations of Disclosable Pecuniary Interests in items on the agenda.

PUBLIC SESSION

2869. To suspend Standing Orders no more than ten minutes, to allow for public questions.

2870. To resume Standing Orders.

REPORTS FROM OUTSIDE BODIES

2871. To receive District Councillor's reports (if available) and questions to District Councillors arising from report.

2872. To receive County Councillor's report (if available) and questions to County Councillor arising from report.

MINUTES

2873. Approval of the minutes of the previous meeting of the Council held 05 November 2024.

WORKING GROUPS AND OUTSIDE BODIES

2874. To suspend working groups due to limited number of members:

- Planning
- Community, Housing & Recreation
- Finance and Administration
- Highways & Transport
- Environment
- Communications
- Flood Action Group

2875. Review representation on or work with external bodies, and arrangements for reporting back:

- West Meon Village Hall Committee
- West Meon & Warnford Sports Club

- Rifle Club - [currently Cllr Edwards]
- Hampshire Association of Local Councils (HALC)

2876. Review Community Liaison Representatives:

- Touchet Trust
- Footpaths and Rights of Way
- Village Shop Committee
- Bob Russell Trust
- Neighbourhood Watch - [currently Cllr Gedye]

2877. To receive a report from the Flood Action Group

OTHER ITEMS

2878. Parish Clerk's report on ongoing activities.

2879. To receive an update on clerk recruitment

2880. To receive an update on Christmas Activities

2881. To receive an update on councillor vacancies.

2882. Car Park Extension
To consider correspondence received on pre-app advice

FINANCE

2883. To note the comments in the Internal Auditor's report of May 2024

2884. To note the comments in the External Auditor's report August 2024

2885. To note the progress on banking mandate changes.

2886. To grant the locum clerk access to the banking system.

2887. To note the bank account balances as of 30 Nov 2024 (Cllrs will be provided with bank statements as soon as they become available.)

2888. To note the March 30th 2025 year end forecast. (paper to follow)

2889. To consider the draft budget for 2025/26 (paper to follow)

2890. Payment of Accounts for Dec 2024:

Payee	Description	Amount (£)			Payment method
		Net	VAT	Gross	
Computer Problems Solved Ltd	IT Support	60.00	0.00	60.00	FPO
Hugo Fox	Web hosting	9.99	2.00	11.99	Paid by DD
Cloud Next	Hosting	49.99	9.99	59.98	
Todeka Ltd	Locum Clerk	TBA			FPO

2891. Grant Applications

(1) West Meon Parochial Church Council

a. Mowing £460
b. Tree work £500
c. Parish News £250

PLANNING

2892. Planning Applications

Development control

SDNP/24/04505/HOUS
Proposed lay-by with flint and brick wall off Church Lane Open for comment icon
Culverkeys Church Lane West Meon Hampshire GU32 1LF

Tree Orders

(1) Ref. No: SDNP/24/04509/TCA

T1 plum tree to be reduced by 50% in height leaving the remaining tree at a height of 1.8m and 1m wide.

T2 apple tree to have weight alleviated from the roadside pruning by up to 0.8m leaving a finished height of 2.5m and width of 1m.

Apple Tree Cottage Station Road West Meon Hampshire GU32 1JJ

2893. To discuss any planning applications that are received after 26/11/24 and require consideration at this meeting.

2894. Planning Decisions

SDNP/24/03699/HOUS
Single and two storey rear extension, incorporating existing out building and internal alterations.
7 Meonwara Crescent West Meon Hampshire GU32 1LY

Approved

FUTURE MEETINGS

2895. Date and place of next meeting (Tues 7th January 2024 at West Meon VH; 6.00pm).